



Be Safe When Traveling

Business travel and vacations make hotels and motels our home away from home. It is just as important to be prepared and know what you would do in a hotel/motel emergency as it is in your own home.

BE SAFE

- Choose a hotel/motel that is protected by both smoke alarms and a fire sprinkler system.
- When you check in, ask the front desk what the fire alarm sounds like.
- When you enter your room, review the escape plan posted in your room.
- Take the time to find the exits and count the number of doors between your room and the exit. Make sure the exits are unlocked. If they are locked, report it to management right away.
- Keep your room key by your bed and take it with you if there is a fire.
- If the alarm sounds, leave right away, closing all doors behind you. Use the stairs—never use elevators during a fire.
- If you must escape through smoke, get low and go under the smoke to your exit.

IF YOU CAN'T ESCAPE

- **SHUT** off fans and air conditioners.
- **STUFF** wet towels in the cracks around doors.
- **CALL** the fire department and let them know your location.
- **WAIT** at the window and signal with a flashlight or light colored cloth.



FACTS

- On average, one of every 13 hotels or motels reported a structure fire each year.
- The majority of hotel fire deaths result from fires that started in the bed area.
- Cooking equipment is the leading cause of hotel/motel fires.



Remember: "No task is so important that it be done at the risk of Safety."